Welcome to Universidad del Pacífico (UP)
This guide is for helping you make a smooth transition to Universidad del Pacífico, the city of Lima and Perú in general.

You will find out academic information, how to prepare your applications & register of courses and also which different types of sports and cultural activities our university offers and so much more.

We hope that this guide will be a good support to you. If you still have questions or need more detailed information, send us an email or call us.

Enjoy your stay in Lima!

The Incoming Students Team
International Relations Office
incoming@up.edu.pe/  51 1 219-01100 Ext 5324
OVER THE LAST FIVE DECADES, the Universidad del Pacífico has worked to educate well-rounded, competent and socially responsible professionals who are genuinely dedicated to service and committed to their country.

Each of the words in UP’s slogan of “we educate responsible leaders for the world” clearly expresses UP’s institutional spirit, educational mission and pedagogical approach.

1st we educate our students by providing them with a strong technical foundation and rigorous analytical skills while working on developing their critical thinking, reasoning, and capacity for argumentation.

2nd we want them to be leaders, agents of change who assume the challenge of contributing to the organizations where they work and to society at large, creating better places to live and share.
Introduction

3rd, we encourage students to act responsibly in relation to their surroundings.

Finally, we seek to ensure that the education and knowledge acquired by our students generate more than just legitimate personal satisfaction but also creates a commitment that goes beyond national borders, creating a vocation of service to the world.
Universidad del Pacífico (UP) is a private university established in 1962 by a group of Peruvian entrepreneurs supported by the Jesuit community. Today, it has become a university specialized in the areas of economics and business administration. In the past three decades, UP has been ranked as the most prestigious higher education institution in its fields of specialization in Peru, and among the leading institutions of its kind in the Latin American región.

Our [Graduate School](#) has been consistently included among the Top 25 Business Schools in Latin America throughout the last decade. We also are AACSB and AMBA accredited.
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I. ACADEMIC INFORMATION

1. Academic Calendar
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# Academic Calendar 2017-01

**Semester (Spring):**
20 March – 14 July (include the week of final exams)

<table>
<thead>
<tr>
<th>Activity</th>
<th>Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spanish language Course</td>
<td>February 27(^{th}) – March 17(^{th})</td>
</tr>
<tr>
<td>Orientation Day</td>
<td>March 3(^{rd}) at 9.00am</td>
</tr>
<tr>
<td>Course registration</td>
<td>March 6(^{th}) at 9.00am</td>
</tr>
<tr>
<td>Time to change courses</td>
<td>August 20- 21(^{th})</td>
</tr>
<tr>
<td>Mid Term Exams</td>
<td>May 08 to 13(^{th})</td>
</tr>
<tr>
<td>Last day of semester</td>
<td>July 1</td>
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<tr>
<td>Final exams</td>
<td>July 3- 8(^{th})</td>
</tr>
<tr>
<td>Return of exams</td>
<td>July 14th</td>
</tr>
</tbody>
</table>

The academic calendar at UP is divided into two semesters: March-July and August-December.
Upon arrival at the university (UP) you will receive your student identity card (UP card), which you will need to:
- identify yourself at the campus
- borrow books at the University Library;
- make copies and print outs at the University Library and the School;

- The UP card is only valid for the semester you are studying.
STUDENT Portal

A. **Power Campus**: is the electronic learning environment for all students and employees of Universidad del Pacífico, which provides educational information and is your starting point for many education related activities.

You can use for:
- to register for a course;
- database with course descriptions
- To see education and examination schedules;
- To see your grades

B. **Blackboard**: information on the courses you attend (including the syllabus);
- announcements from your tutor or course coordinator;
- a portal to submit your assignments;
- all necessary materials to take the course
Course registration periods and deadlines

• About two weeks before the registration day, the timetable will be published via Student Portal and the IRO will send them.
• The register of courses, via Power campus, will be before the enrollment for local students.
• You should be on time for the registration of courses at UP.
• There is limit to the number of participants per course. Exceptions are for Humanities, Social Sciences and courses in English language.
• If you have specific questions regarding course contents, please send an email to: incoming@up.edu.pe
• Our deadlines are very strict. Students can only change courses on the first 2 days of classes. Changes after those days will not be possible as they would cause organizational and logistical problems.
Courses & Grading system

- The minimum of credits you can register is 12 and the maximum is 25.
- Most of the courses have 3 or 4 credits. Economics courses have 5 credits (Math, Microeconomics, Statistic, etc).
- The minimum passing grade is **11** and the maximum is **20**.
- Our semesters consist of 16 weeks. Out of those, 14 weeks correspond to classes; 2 weeks for exams.
- The attendance is mandatory.
It is important to take into consideration that in order to take the **Economics & Finance course**, students need prior approval from the Academic Coordination. Students who are interested in applying for those courses have to send an e-mail to start the evaluation process.

In addition, students should be aware of the pre-requisites before selecting each course. So as to fulfill the prerequisites, they must have taken equivalent courses in their home university.

**Remember that students can always contact me for advice.**
Registration deadlines for exams

- UP not take re-sit exams. Only if you didn’t take a exam on the proper date you can re-schedule. Those exceptions are only for medical reasons.
- You need to take note of the days of exams at the moment you choose your schedule. You can not register courses with crossing time or overlap.
- 2 Exams in the same day an hour is not possible.
- Take into account that late changes to the schedule are possible due to unforeseen circumstances. This means that the examination schedule is always subject to change. The variability of the examination schedule should be taken into serious consideration when booking your flight back home.
Orientation Session – Program

This session is mandatory for all Exchange students*.

I. You are going to know all benefits and rules that you have as Exchange student at Universidad del Pacifico.

II. You will meet your “buddy”.

III. You will know the special activities for you!

You should be present at: Av Sánchez Cerro 2121- Lima 11, Jesús María at 9:30am - Room xx

Building H (alongside main campus)
UNIVERSIDAD DEL PACÍFICO
EDUCATIONAL PROPOSAL

MISSION
- Leaders
- Entrepreneurs
- Commitment to service
- Academic excellence
- Continuous innovation
- Scientific research
- Efficiency
- Globality
- Sustainable development
- Social welfare of the country

Curriculum
- Academic (mandatory)
  - Economics courses
  - Finance courses
  - Management courses
  - Law courses
  - Engineering courses
  - Accounting courses
  - Mandatory social science courses
  - Mandatory humanities courses
- Academic (not mandatory)
  - Elective courses of humanities, social sciences and other academic departments
  - Joint works with professors
  - Participation in academic conferences

Extracurricular Formative Experiences
- Extracurricular (mandatory)
  - Art
  - Culture
  - Sport
  - University Social Service
  - Preparation for professional life
  - Internationalization experiences
  - Research
  - Innovation
  - Leadership
  - Internship
- Extracurricular (not mandatory)
  - Participation in sports teams and casts
  - Participation in youth organizations
  - Generation of social and business ventures
  - Participation in days of reflection, retreats, student events

Leadership
Social Responsibility
Knowledge
Skills
Attitudes
Critical Thinking
Teamwork
Effective Communication
1. Application’s documents
2. Spanish Programs
3. Visa
4. Accommodation
5. Study Programs
In order to be accepted as exchange student, you should upload the following documents through the platform Blackboard (www.bb.up.edu.pe):

1. Application Form. As soon your university nominate, you will receive an e-mail with your login and password in order to fill in your application form. Save this document until you collect the others documents. **If you don´t receive your logins please let me know!**

2. Official Transcripts
3. 1st page of your Passport.
4. International Health Insurance
5. Also include one picture in order to issue your student card.

All your documents should be submit in one (1).pdf file.

Deadline: January 15th
Application’s documents

Instructions:

1. The International Office will send you **new users** for the access to Blackboard (bb.up.edu.pe)
2. As soon as you have access to Blackboard go **there** in order to upload all your documents.
3. You need to go into the file **Spring 2017 (Incoming)**.

Important:
- You must use the **new users** to Access to Blackboard.
- Those users will be for the whole semester and also will be the same for your e-mail UP, your Power Campus, etc.

Deadline: January 15th
Intensive Spanish Program
(before the semester)

It is a good option to get used with the local language and feel more comfortable with your classes and life in Perú. This program starts on **February 27th until March 17th** (3 weeks) and give you 3 credits. The payment includes one cultural activity, materials and your official transcripts.

*If you want to register, please send an e-mail to: tc.caballerol@up.edu.pe with Subject: Intensive Spanish Program*

**Deadline for applications: January, 16th.**
We also offer 2 or 3 courses at the Language Center which are:

- Spanish for business (3 credits)
- Advanced Grammar or Intermediate Grammar (3 credits)

*Note: We need to complete a minimum number of students. So, if you’d like to take them please let us know soon.*

*Have an additional cost*
From this year on, all Exchange students coming from the Schengen area will not need a visa. It means that students can enter Peru as tourists for an initial period of 90 days. Before this period finishes, they have to follow the corresponding procedure in order to extend their stay until the end of the exchange program.

Most exchange students get 180-day extensions, which is enough for the exchange semester. However, students coming from Latin American countries or countries outside the Schengen area should apply for the visa directly through our office. In that case, please send your flight ticket and your passport’s 1st page to incoming@up.edu.pe

-The process takes around 30 days, so please send the documents as soon as possible.
Accommodation

It is better to find out your place before arriving Lima. You have different options: flats, student’s residence or home families. You can contact directly with them into this [link](#).

Most of the family houses and student residences are located close to the university and are easily accessible on foot or by bus.

The closest districts to Universidad del Pacífico are: Jesús María, Lince, Pueblo Libre, Magdalena del Mar, San Isidro and Miraflores.
Undergraduate Programs

- Economics
- Business Administration
- Law
- Business Engineering
- Information Engineering
- Marketing
- International Business
- Finance
- Accounting

Also you can review the list of courses in English here.

** It is important to notice that Universidad del Pacífico is increasing this list each semester.
Lima City
ENJOY YOUR TIME AT UNIVERSIDAD DEL PACÍFICO

Trips

Service learning

Participation in youth organizations: CEUP, Aeisec

Cultural & Art Activities, Sports

#LIVE_UP
SERVICE LEARNING

- Kantaya: You can help children with their homeworks or teaching English language.
- CEUP- Medio Ambiente: You can join to the recycle program.
- ORCA: Help to endangered animals.
- Manos que ayudan: You can help to prepare food for homeless.
- Panchita’s house: They offer a space for children where they can learn, play and share. Also help women to develop your human rights and promotes their economic empowerment.

Watch the video of the volunteers here
WORKSHOPS

ART & CULTURE

Palestra

Salsa dance class

Pilates

And more!!
Trips/ Site visits

Visit Wayna Peru for the activities & trips or www.exploor.pe
Trip - Welcome to Exchange students: Free for students

Date: First week of March.

Trip to Pachacamac: You will have an eco-experience, integration with local students, lunch, more activities and relax.
ACTIVITIES OFFERED BY INTERNATIONAL OFFICE

- End of the semester:
- Free for students

Dinner: June 21
UP ON FACEBOOK

Join us at face page

GO!
THINGS TO DO IN PERÚ

- Surf
- Palestra
- Museums, Theather
- Peruvian Cusine
- Bike Ride
- Dunas
- Horse ride
- Machupicchu
- Nightlife

VISIT PERU RIGHT NOW---26 FANTASTIC REASONS
TESTIMONIES

- UP Experience
- International Fair
1) Language requirement:

**Bachelor level:**
It’s very important that students come with **intermediate Spanish level (B2)** but we do not request any certificate to validate the expertise in language.

**Master level:**
It’s mandatory that students come with intermediate or advanced level because all classes are in Spanish language, students have executive profile with experience and the teachers are also more demanding with the language.
2) About the academic requirements

**Bachelor level:**
If you choose finance courses or math courses you should have a good background because those fields are very strong, for both international and local students.

**Master level:**
For master level the vacancies are less than undergraduate level and the structure of classes is also different. Is mandatory assist to all classes.
2) About the academic requirements

**Master level:**
Our Graduate School works in a different way compared to other realities. If you have students interested in taking part in the graduate exchange program, please keep the following in mind:
We only offer part-time master’s programs. For example, at the MBA, classes are held mostly on Thursday, Friday and Saturday every other week. We have around 15 MBA cohorts taking classes at the same time. There is not a specific date to begin classes; each cohort starts in different weeks.
We have limited seats per class.
All classes are in Spanish.
Exchange students must find the courses that match their exchange period.
Visa Issue:

I can enter to Perú as a tourist if I have a Schengen passport?

Yes. You don´t need to ask for a visa. You can enter only with your passport.

You can get from 90 to 183 days (6 months) as a permission to stay in Lima. If you get only 90 days, you will need to extend your visa in Migration Offices.
ADDITIONAL INFORMATION

Please refer to our web page for additional and detailed Information:

http://www.up.edu.pe/international
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