# UF Exchange Cheat Sheet – Universitat de Vic

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<th><strong>UF Academic Manager:</strong></th>
<th><strong>Vic Contact:</strong></th>
<th><strong>Semester Dates:</strong></th>
<th><strong>Important Deadlines:</strong></th>
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<tr>
<td>Dr. Geraldine Nichols <a href="mailto:nichols@ufl.edu">nichols@ufl.edu</a></td>
<td>Gina Morcillo Mercader Àrea de Relacions Internacionals International Relations Unit <a href="mailto:gina.morcillo@uvic.cat">gina.morcillo@uvic.cat</a> Universitat de Vic C. Sagrada Família, 7 08500 Vic Tel. +34 938 816 176 <a href="http://www.uvic.cat">www.uvic.cat</a></td>
<td>Fall (Term A): late September – late January</td>
<td>Fall/Academic Year: UF Application Deadline: Early May Vic Application Deadline: Mid-May Vic Confirmation of Acceptance Due: Early June</td>
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<td>146 Dauer Hall 352-392-2016 ext 251</td>
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<td>Spring (Term B): mid-February- mid-June</td>
<td>Spring UF Application Deadline: Mid-October Vic Application Deadline: Mid-November Vic Confirmation of Acceptance Due: Late November</td>
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For Advisor Use Only: nominations required, no specific nomination deadline

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**Universitat de Vic Application Process**

*Important Note about Vic’s Academic Calendar*

Vic’s Fall semester overlaps with UF’s Spring semester. For that reason, most students choose to study at Vic for either the Spring or the Academic Year. However, some Vic professors may be willing to work with students to allow them to either complete their final exams early or complete them once they return to UF. **It is up to the student to come up with this arrangement with his or her Vic professors in advance.**

1. **Fill out the online application on the University of Florida International Center (UFIC) website at [http://www.abroad.ufic.ufl.edu/?go=vic](http://www.abroad.ufic.ufl.edu/?go=vic)**
   *For your online application to be considered complete, you must have turned in both your academic advising form and your $250 service charge to UFIC.*

2. **Fill out your Academic Advising Form and turn it into UFIC**
   - Courses at Vic taught in Catalan can be found here: [http://www.uvic.cat/cis](http://www.uvic.cat/cis)
   - Courses at Vic taught in English and Spanish can be found here: [http://www.uvic.cat/en/cis](http://www.uvic.cat/en/cis)

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*Last Revised 7/16/13*
- For each course you plan to take, you must obtain a signature and course number equivalency from the corresponding department at UF.
- Once the form is filled out, your academic advisor needs to sign it as well before you turn it into UFIC.
- ECTS credit conversion: \( \text{number of UF credits} = \text{# of credits} \times 0.6 \) (rounded to the nearest whole number).

3. Pay the $250 service charge at UFIC (cash, check, or money order only).


5. Fill out UVic’s online application on the UVic Virtual Campus website.
   - There may be additional materials you need to send to Vic when you complete this application. Be sure to review the application thoroughly for more information.

6. Confirm your acceptance at Vic.

7. Send the Vic International Relations Unit a copy of your CICI Health Insurance card.
   - CICI will mail and email you a copy, and you can also request one from your study abroad advisor.
## Additional UPV Information

### Housing

**Residence Halls**
Student residence halls are available in Vic. However, note that, unlike at UF, these residence halls are not associated with the university. More information and a list of residence halls in Vic can be found here: [http://www.uvic.cat/en/accommodation-and-transport](http://www.uvic.cat/en/accommodation-and-transport)

**Independent Housing**
Independent housing can be found through Vic’s Accommodation service. You can check available accommodation offers on the UVic Virtual Campus: Community>Student Unit>University of Vic Accommodation Lists.

Due to data protection no contact details are included in the Virtual Campus. You must check the flats or rooms you like from the list and send an e-mail to serveidestudiants@uvic.cat with the reference numbers (Ref: 1, Ref: 32, etc.) and they will give you the contact details of available flats/rooms.

### Visa

In order to study at Vic, you will need to apply for a visa. A visa is a document issued by a foreign government that demonstrates that you legally have permission to be in that country. Your visa will be placed in your passport, and you must carry it around at all times. Your study abroad advisor will send specific instructions about applying for your visa separately.

### Language Context

“Catalonia has about seven million inhabitants and its own language and culture make up its distinctive character. Catalan is the main language at UVic and, together with Spanish, is co-official throughout Catalonia. Since Catalan is spoken across the whole region, we strongly recommend that you register for the Catalan language courses offered at the University. Information services, in general, are in Catalan, but everybody at the University can speak both Catalan and Spanish. The International Relations Unit offers information in Catalan, Spanish and English.”


### Mentor Program

“Two months before the start of the academic semester, you will receive the first e-mail from your UVic mentor. Mentors are UVic students that help you settle in at UVic and will accompany you during your stay at the University of Vic. They might be among your first friends here, helping you deal with problems that arise and concerns about your stay, giving you all the guidance you need. During the academic year these students, together with the International Relations Unit, organize a series of activities to help you feel at home here.”


### Additional Resources

**Vic Application Procedures:**

**Vic Exchange Student Website:**